LWV

AURORA CITY SCHOOLS BOARD OF EDUCATION
Tentative Agenda
REGULAR MEETING
January 27, 2025
Conference Center
119 W. Pioneer Trial

Call to Order: 7:00 pm

Pledge of Allegiance

Roll Call:
Mr. Acomb_____ Mrs. Schneider_____ Mrs. Klich_____
Mrs. Mehallis_____ Mr. Sabulsky _____

A. Special Reports/Recognitions
1. Recognition of Rotary Students of the Month EXHIBIT A-1

Hearing of Public (15 minutes) Agenda and Non-Agenda Items*

This period of the Board meeting is allocated to hearing public comments on both agenda and non-agenda items. The Board and Administration do not respond at Board meetings to questions from the audience nor will they comment. Individuals wishing to comment should register on the comment sign-up sheet that will be placed at the entrance to the Board Meeting. The public comment period is a maximum of thirty minutes and each speaker will be limited to a total time of three minutes. The Board Treasurer or Board President will keep the time. Each person addressing the Board is requested to provide her/his name and address upon being recognized by the chair. The Treasurer will include this information in the Board meeting minutes.

B. Approval of Minutes
1. Regular Meeting of December 16, 2024

Motion by _____
Seconded by _____

Roll Call Vote:
Mr. Sabulsky _____ Mrs. Mehallis _____
Mrs. Klich _____ Mr. Acomb _____
Mrs. Schneider_____

C. Superintendent/Assistant Superintendent Reports
Principals Reports:

D. Treasurer's Report/Recommendations
1. Resolution to Approve Financial Statements and Reports EXHIBIT D-1
2. Resolution to Approve Then and Now EXHIBIT D-2
3. Resolution to Amended Permanent Appropriation EXHIBIT D-3
4. Resolution Declaring the Necessity of Renewing a Tax Levy EXHIBIT D-4

E. New Business

1. Action Items:

a. Resolution to Accept Gifts and Contributions — EXHIBIT E-1-a

b. Resolutions to Approve Staff Resignations and/or — EXHIBIT E-1-b

1. Accept Resignation/Retirements — EXHIBIE E-1-b-1
2. Resolution to Approve Staff Substitutes for 2024-25 — EXHIBIT E-1-b-2
3. Resolution to Award Supplemental/Pupil Contracts to District Personnel — EXHIBIT E-1-b-3
4. Resolution to Approve Introductory Appointment to Support Staff — EXHIBIT E-1-b-4
5. Resolution to Employ Part Time Support Staff — EXHIBIT E-1-b-5
6. Resolution to Introductory Appointment Employ Support Staff — EXHIBIT E-1-b-6
7. Resolution to Approve Administrator Contract — EXHIBIT E-1-b-7
8. Resolution to Employ Part Time Support Staff — EXHIBIT E-1-b-8
9. Resolution to Approve Homebound Tutor for 2024-25 — EXHIBIT E-1-b-9
10. Resolution to Approve Licensed Substitute Teachers For 2024-25 — EXHIBIT E-1-b-10
11. Resolution to Approve Termination of Employment of Support Staff Member — EXHIBIT E-1-b-11

c. Resolution to Approve Fees for 2025-26 — EXHIBIT E-1-c

d. Resolution to Renew an Agreement With The Education Service Center of Northeast Ohio — EXHIBIT E-1-d

e. Resolution to Approve New Policy JEDC Religious Expression Days — EXHIBIT E-1-e

f. Resolution to Approve Cardiac Emergency Action — EXHIBIT E-1-f

g. Resolution to Approve New Policy JFCK Cell Phone Use In Schools — EXHIBIT E-1-g

h. Resolution to Approve New Policy EDED, Al — EXHIBIT E-1-h

Executive Session: To Discuss the Employment of a Public Official

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. Klich _____ Mrs. Mehallis_____ Mrs. Schneider_____

Mr. Acomb _____ Mr. Sabulsku_____

Adjournment_____

Mrs. Schneider_____ Mrs. Klich_____ Mr. Sabulsky_____

Mrs. Mehallis _____

State time

1/27/25

EXHIBIT A-1

RESOLUTION TO RECOGNIZE EXCELLENCE

RESOLVED THAT
the Aurora Board of Education is proud to recognize and congratulate the following students for being selected by Rotary International of Aurora as **Students of the Month**:

Georgina Frissore	Harmon Middle School
Chase Levick	Harmon Middle School

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Klich _____
Mr. Sabulsky _____
Mrs. Mehallis _____
Mr. Acomb _____
Mrs. Schneider _____

1/27/25

EXHIBIT D-1

RESOLUTION TO APPROVE
FINANCIAL STATEMENTS AND REPORTS

WHEREAS the financial statements and reports (including revenues, disbursements, and balances) for the funds herein specified have been presented to the members of the Board at least two days prior to the meeting:

General Fund	Dated: 12/31/24
Student Activity Fund	Dated: 12/31/24
Categorical Funds	Dated: 12/31/24
Investments	Dated: 12/31/24
Debts	Dated: 12/31/24

WHEREAS the members of the Board have had an opportunity to inquire about any revenue, disbursement, balance, or report;

WHEREAS the public may review such documents in the treasurer's office and the annual financial statements and reports are part of the permanent records of this school district; and

WHEREAS disbursements are prohibited by statute from exceeding the amount appropriated by the Board;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.18 and ORC 3313.47, the financial statements and reports are approved as presented insofar as the disbursements are legal expenditures within the appropriated amounts.

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Mehallis _____
Mr. Acomb _____
Mrs. Schneider_____
Mrs. Klich _____
Mr. Sabulsky _____

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EXHIBIT D-2

RESOLUTION TO APPROVE THEN AND NOW STATEMENT

RESOLVED THAT
the Aurora Board of Education approve a then and now statement for the purchase order(s) listed below. The amount necessary to meet these obligations was then (at the time of the order or contract) and is now lawfully appropriated for such purpose and was then and is now in the treasury and free from previous encumbrances.

The Board of Education approves the issuance of a warrant in payment of the amounts due upon these contracts or orders.

Purchase Order #	Vendor	Amount
25001558	Final Forms	$ 14,421.00

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Schneider _____
Mrs. Mehallis_____
Mr. Sabulsky _____
Mr. Acomb _____
Mrs. Klich _____

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EXHIBIT D-3

RESOLUTION TO APPROVE AMENDED 2024-25 PERMANENT APPROPRIATIONS

WHEREAS it is necessary to adopt an amended appropriations measure for the fiscal year 2024-25 and

WHEREAS an accurate certificate of estimated resources has been received from the county auditor,

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 5705.38, the amended appropriations measure as heretofore attached for the current fiscal year is hereby adopted;

BE IT FINALLY RESOLVED that this amended appropriations measure shall be prepared and distributed by the Treasurer in such form as the Auditor of State prescribes.

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. Acomb _____
Mrs. Klich _____
Mrs. Schneider_____
Mr. Sabulsky _____
Mrs. Mehallis _____

1/27/25

EXHIBIT E-1-a

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT
the Aurora Board of Education accept the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Anonymous Donation $25,000.00
Aurora Baseball League donated $1500.00 to Aurora's Baseball Program

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Klich _____
Mr. Acomb _____
Mrs. Mehallis_____
Mrs. Schneider _____
Mr. Sabulsky _____

1/27/25

EXHIBIT E-1-b-01

RESOLUTION TO ACCEPT RESIGNATIONRETIRMENTS

RESOLVED THAT
the Aurora Board of Education accepts the **resignations/retirements** of the following staff members and/or positions.

Rebecca Graham Bus Driver	**Retiring effective February 28, 2025** Thirty years of service to the district
Tami Mazzella LES School Counselor	**Retiring effective July 1, 2025.** Twenty-two years of service to the district
Joy Sharrotta LES Secretary	**Retiring effective March 21, 2025** Seventeen years of service to the district
Lori Stephens Bus Paraprofessional	**Resignation effective January 6, 2025** Twenty-three years of service to the district
Michael Roberto Superintendent	**Retirement effective August 1, 2025** Twenty-five years of service to the district
John LoGalbo AHS Science Teacher	**Retirement effective June 1, 2025** Thirty-four years of service to the district
David Munson AHS Science Teacher	**Retirement effective June 1, 2025** Twenty-one year of service to the district.
Keri Sweeney LES Teacher	**Resignation ½ of her Leighton Leaders supplemental contract only.**
Richard Fuller AHS Custodian	**Resignation effective January 17, 2025** Fourteen years of service to the district

Motion by _____
Seconded by _____
Roll Call Vote:

Mrs. Schneider _____
Mrs. Mehallis _____
Mr. Acomb _____
Mrs. Klich _____
Mr. Sabulsky _____

01/27/2025

EXHIBIT E-1-b-02

RESOLUTION TO EMPLOY SUPPORT STAFF SUBSTITUTES
FOR THE 2024-25 SCHOOL YEAR

RESOLVED THAT
the Aurora Board of Education approves the employment of the following in Board approved **support staff substitute positions** (bus driver, custodian/maintenance, secretary, paraprofessional, cafeteria/courier, media clerk, paraeducator) for the **2024-25** school year effective July 1, 2024 through June 30, 2025, on an as needed as assigned basis contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria.

Kelly Cannata
Janice Bell

Motion by _____
Seconded by _____
Roll Call Vote:

Mr. Acomb _____
Mrs. Schneider _____
Mrs. Mehallis _____
Mr. Sabulsky _____
Mrs. Klich _____

01/27/2025

EXHIBIT E-1-b-03

RESOLUTION TO AWARD
SUPPLEMENTAL/PUPIL ACTIVITY CONTRACTS
(District Personnel)

RESOLVED THAT
the Aurora Board of Education awards **supplemental/pupil activity contracts** to non-district personnel for **2024-25** school year as follows, contingent upon full and complete compliance withall State of Ohio and Aurora Board of Education employment eligibility criteria, and paid from the General Fund unless otherwise indicated:

Ross Downing	HMS Musical Assistant Director	Amount: 6%
Robert Albrecht	HMS Musical Director	Amount: 10%
Yitta Lager	CES School Psychologist	Amount: 5 days @ 100% FTE
Jennifer Kinkoph	LES Leighton Leaders	Increase contract from 33% to 42% of 6%
Jackie Skeels	LES Leighton Leaders	Increase contract from 33% to 42% of 6%

HMS Ski Club Chaperones	Amount: Intramural Rate
Cindy Richards	**Nikki Franchini**
Kristen Lembo	**Resa Bostaph**
Alexandria Allen	**Sarah Paczak**
Eric Johannisson	

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. Acomb _____
Mrs. Klich _____
Mrs. Mehallis _____
Mrs. Schneider _____
Mr. Sabulsky _____

01/27/2025

EXHIBIT E-1-b-04

RESOLUTION TO APPROVE
INTRODUCTORY APPOINTMENT OF SUPPORT STAFF

RESOLVED THAT
the Aurora Board of Education appoints the following **support staff member** as indicated for an introductory period of 100 work days' contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Lisa McLaughlin 38% FTE CES Paraprofessional	Effective: January 6, 2025 Amount: Paraprofessional, Step 1 Fund: General
Beth Martin 53%FTE Bus Paraprofessional	Effective: January 13, 2025 Amount: Paraprofessional, Step 8 Fund: General

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. Acomb_____
Mr. Sabulsky _____
Mrs. Schneider _____
Mrs. Klich _____
Mrs. Mehallis _____

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EXHIBIT E-1-b-05

RESOLUTION TO EMPLOY PART-TIME SUPPORT STAFF

RESOLVED THAT
the Aurora Board of Education approves the employment of the following in a Board approved **part-time position** as indicated on an as needed as assigned basis contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria.

Niall McClintock
Part-time Lifeguard

Effective: 09/01/2024 through 12/31/2024
on an as needed basis
Amount: Part-time Lifeguard Rate - $30/event
Fund: General

Lyla Stock
Part-time Lifeguard

Effective: 09/01/2024 through 12/31/2024
on an as needed basis
Amount: Part-time Lifeguard Rate - $30/event
Fund: General

Gianna Previte
Part-time Lifeguard

Effective: 09/01/2024 through 12/31/2024
on an as needed basis
Amount: Part-time Lifeguard Rate - $30/event
Fund: General

Isabella Leindecker
Part-time Lifeguard

Effective: 09/01/2024 through 12/31/2024
on an as needed basis
Amount: Part-time Lifeguard Rate - $30/event
Fund: General

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Mehallis _____
Mr. Acomb _____
Mrs. Schneider _____
Mrs. Klich _____
Mr. Sabulsky _____

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EXHIBIT E-1-b-06

RESOLUTION TO APPROVE
INTRODUCTORY APPOINTMENT OF SUPPORT STAFF

RESOLVED THAT
the Aurora Board of Education appoints the following **support staff member** as indicated for an introductory period of 100 work days' contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Haily Villarreal LES Paraeducator	Effective: January 23, 2025 Amount: Paraeducator, Step 1 Fund: General
Elizabeth Jubell HMS MD Paraeducator	Effective: January 23, 2025 Amount: MD Paraeducator, Step 1 Fund: General
Halston Garza-Pratt LES MD Paraeducator	Effective: January 23, 2025 Amount: MD Paraeducator, Step 1 Fund: General
Taylor Paugh LES Paraeducator	Effective: January 23, 2025 Amount: Paraeducator, Step 2 Fund: General
Cheri Rinehart AHS Custodian	Effective: January 15, 2025 Amount: Custodian 2nd shift, Step 4 Fund: General
Robert Pipoly Bus Driver	Effective: January 23, 2025 Amount: Bus Driver, Step 1 Fund: General

Mary Jo Stoneberg
Bus Driver

Effective: January 23, 2025
Amount: Bus Driver, Step 13
Fund: General

Leah Dowell
Bus Driver

Effective: January 23, 2025
Amount: Bus Driver, Step 2
Fund: General

Erin Toler
MES Secretary

Effective: January 7, 2025
Amount: Building Secretary, Step 2
Fund: General

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. Acomb_____
Mr. Sabulsky _____
Mrs. Schneider _____
Mrs. Klich _____
Mrs. Mehallis _____

01/27/2025

EXHIBIT E-1-b-07

RESOLUTION TO AWARD ADMINISTRATOR CONTRACTS

RESOLVED THAT
the Aurora Board of Education approves the **administrator contract** as follows:

Dr. Paul Milcetich Superintendent	3-Year Limited Contract August 1, 2025 thru July 31, 2028

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Schneider _____
Mrs. Mehallis _____
Mrs. Klich _____
Mr. Sabulsky _____
Mr. Acomb _____

01/27/2025

EXHIBIT E-1-b-08

RESOLUTION TO EMPLOY PART-TIME SUPPORT STAFF

RESOLVED THAT
the Aurora Board of Education approves the employment of the following in a Board approved **part-time position** as indicated on an as needed as assigned basis contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria.

Madeline Millet
Tech Assistant

Effective: January 6, 2025
on an as needed basis
Amount: Part-time Maint/Tech Asst Step 1
Fund: General

Dylan Kindig
Tech Assistant

Effective: January 21, 2025
on an as needed basis
Amount: Part-time Maint/Tech Asst Step 1
Fund: General

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. Acomb _____
Mr. Sabulsky _____
Mrs. Schneider _____
Mrs. Mehallis _____
Mrs. Klich _____

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EXHIBIT E-1-b-09

RESOLUTION TO EMPLOY CERTIFICATED HOMEBOUND TUTOR
FOR THE 2024-25 SCHOOL YEAR

RESOLVED THAT
the Aurora Board of Education approves the employment of a certificated **homebound tutor** for the **2024-25** school year as follows, pending proper certification and contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Karina Morrison

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Schneider _____
Mr. Acomb _____
Mr. Sabulsky _____
Mrs. Klich _____
Mrs. Mehallis _____

01/27/2025

EXHIBIT E-1-b-10

RESOLUTION TO EMPLOY LICENSED SUBSTITUTE TEACHERS
FOR THE 2024-25 SCHOOL YEAR

RESOLVED THAT
the Aurora Board of Education approves the employment of licensed **substitute teacher** for the **2024-25** school year as follows, pending proper licensing and contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Michaela Mahoney
Joan Sender
Katherine Quinn
Laine Palko

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. Acomb _____
Mr. Sabulsky _____
Mrs. Schneider _____
Mrs. Klich _____
Mrs. Mehallis _____

1/27/2025

EXHIBIT E-1-b-11

RESOLUTION TO TERMINATE EMPLOYMENT OF
SUPPORT STAFF MEMBER

RESOLVED THAT
the Aurora Board of Education **terminate** the introductory employment of paraprofessional, **Kaitlyn Carowick**, effective January 24, 2025.

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Mehallis _____
Mr. Acomb _____
Mr. Sabulsky _____
Mrs. Klich _____
Mrs. Schneider _____

01/27/2025

EXHIBIT E-1-c

RESOLUTION TO ESTABLISH STUDENT FEES

RESOLVED THAT
the Aurora Board of Education adopt student fees for the 2025-26 school year as follows:

AURORA HIGH SCHOOL

Supply Fee for all high school students	$10.00	
Course	Fee	
Accounting I	$35.00	
American Sign Language	$40.00	
All Sciences	$15.00	
AP Art	$70.00	
AP Economics	$25.00	
AP French	$28.00	
AP Human Geography	$25.00	
AP Psychology	$25.00	
AP Spanish	$50.00	
AP US Govt., AP Comp Govt. & AP US History	$25.00	
Art I – Art IV	$30.00	to $50.00
Computer Graphics	$20.00	
Cybersecurity 1,2,3	$35.00	
Digital Arts I & II	$30.00	
French & Spanish I, II & III	$10.00	$50.00-Honors Spanish IV
Innovative Design & Progressive Manufacturing	$20.00	
PE Uniform	$15.00	
Photography I & II	$30.00	
Pottery & Sculpture I & II	$40.00	
Sr. Caps & Gowns	$32.50	
Chromebooks grades 6-12	$28.00	

*Student Parking Pass $35.00
** The Aurora School Board of Education will pay 1/3 of the cost of the AP Tests.
*** Harmon Sports participation fee:
7th & 8th grade $50.00 (fee covers all sports that student participates in)
****High School Sports/Marching Band participation fee:
$100.00 (fee covers all sports/marching band that student participates in)

KINDERGARTEN FEE	$2500.00
PRE-SCHOOL	$2000.00
GRADES 1 - 8	$35.00

Fees can be paid on line through the website or by credit card on the phone or in person at the Board Office

Motion by _____
Seconded by _____
Roll Call Vote:

Mrs. Schneider _____ Mr. Acomb _____
Mr. Sabulsky_____ Mrs. Klich _____
Mrs. Mehallis _____

1/27/25

EXHIBIT E-1-d

Renew an Agreement With The Education Service Center of Northeast Ohio as Provided by O.R.C 3313.843

WHEREAS, O.R.C. 3313.843 was amended by House Bill 153 of the 129th General Assembly in June 2011 to provide that the board of education of each city, exempted village or local school district with an average daily student enrollment of more than16,000 or less, must enter into an agreement with the governing board of an educational service center, under which the educational service center shall provide services to the district; and

WHEREAS, O.R.C. 3313.843 was amended by House Bill 153 of the 129th General Assembly in June 2011 to provide that the board of education of each city, exempted village or local school district with an average daily student enrollment of 16,000 may enter into an agreement with the governing board of an educational service center under which the educational service center shall provide services to the district; and

WHEREAS, an agreement entered into under 3313.843 shall be filed with the Department of Education by the first day of July of the school year for which the agreement is in effect; and

WHEREAS, the Aurora City School Board of Education (hereinafter, the "Board of Education") has an average daily student enrollment less than 16,000; and

WHEREAS, the Board of Education desires to enter into an agreement with the Educational Service Center OF Northeast Ohio to be in compliance with Ohio Revised code 3313.843 and to provide services delineated in the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Educational Service Center of Northeast Ohio agrees to provide services and personnel to the Aurora City School Board of Education (District) including, but not limited to the following areas:

1. The ESC will provide the Aurora City School District the following services, as needed:
    - Supervisory Teaching Staff:
        - Special Education
        - General Education
        - Gifted & Talented
    - In-service and continuing education programs for district personnel
    - Research and Development programs
    - Curriculum Services
    - Academic instruction for which the Governing Board employs teachers pursuant to Section 3319.02 of the Ohio Revised Code (ORC)
    - Assistance in the provision of special accommodations and classes for student with disabilities
    - Any other service the District's Board of Education and the ESC governing Board agree can be better provided by the Educational Service Center
2. The effective date of the implementation of the services listed herein shall by July 1, 2025 through June 30, 2027.

3. Upon request of the Aurora City School District, the ESC shall employ appropriate personnel who will be assigned to the service area according to the philosophy values, and needs of the Aurora City School District.

4. The Aurora City School Board of Education shall pay the ESC for all net costs (if not covered by City/County Agreement funds) to employ personnel specified. The ESC shall invoice the Aurora City Schools Board of Education for said net costs. Said net costs shall include cost of employee leave and substitute personnel, SERS surcharge (if any), salary, workers' compensation, unemployment compensation, severance, Medicare, retirement, liability insurance, life insurance, and health benefits attributable to the Governing Board should any subsequent unemployment compensation or severance claim be made by an employee's covered under this contract, the Aurora City School District herein receiving the services shall be so liable for their proportionate share of the employee's claim. . The Aurora City School District accepts the responsibility of conducting annual evaluation of administrative, classified and certified employees pursuant to Section 3319.01, 3319.02, 3319.11 and 3319.111 of the Ohio Revised code.

5. The Aurora City School District agrees to a deduction from their State Foundation payments in the amount of $6.50 per pupil pus any additional contracted services beyond the deduct.

6. A continuous account of fund balances shall be kept by the ESC and reported to the Aurora City School District. Unexpended balances may be carried over to the next fiscal year.

7. Ninety percent 90% of the State Subsidy per pupil funds only received by ESC will be available for services to the Aurora City School District. In the event that an agreement is not continued in any ensuing year, the unexpended balance shall remain with the ESC.

Motion by _____
Seconded by _____
Roll Call Vote:

Mrs. Mehallis _____
Mr. Acomb _____
Mrs. Schneider_____
Mrs. Klich _____
Mr. Sabulsky _____

1/27/25

EXHIBIT E-1-e

Resolution to Approve New Policy JEDC
Religious Expression Days

The Board reasonably accommodates the sincerely held religious beliefs and practices of individual students with regard to all examinations or other academic requirements and absences for reasons of faith or religious or spiritual belief systems in accordance with State law.

Students in grades kindergarten through 12 will be excused for up to three religious expression days per school year to take holidays for reasons of faith or religious or spiritual belief systems, or participate in activities conducted under the auspices of a religious denomination, church or other religious or spiritual organization. No academic penalty will be imposed on a student who is absent for such reasons in accordance with this policy and all requirements of State law. The number of hours for which a student is absent on an approved religious expression day is not considered in the calculations for determining absence hours for the purpose of parental notification under Ohio Revised Code 3321.191(C)(1).

Students are provided with alternative accommodations with regard to examinations or other academic requirements due to an absence for a religious expression day in accordance with the following procedures:

1. The parent/guardian must provide the school principal with written notice of up to three specific dates for which alternative accommodations are requested within 14 days of the start of the school year, or within 14 days after the date of enrollment if transferring or enrolling into the District after the start of the school year.

2. The principal will approve the request without inquiry into the sincerity of the student's religious or spiritual belief system. The principal may contact the parent/guardian whose signature appears on the request to verify the request; if the parent/guardian disputes signing the request, the request may be denied.

3. If the approved absence creates a conflict, the principal requires the appropriate classroom teachers to schedule a date and time for an alternative examination or other academic requirement that may be before or after the originally scheduled time and date.

Students are permitted to participate in interscholastic or other extracurricular activities on days they are absent for approved religious expression days.

The District develops a non-exhaustive list of major religious holidays or festivals for which a religious expression day will not be unreasonably withheld or denied. The list is non-exhaustive and may not be used to deny a student's request for accommodation for a holiday or festival of the student's faith or religious or spiritual belief system that does not appear on the list. The list will include a statement to this effect. A student will not be denied a request under this policy for a religious expression day because it is not included on the list.

This policy and the list of holidays developed by the District are posted in a prominent location on the District website.

Further information about this policy can be provided by (*Customize to reflect District information)*:

The Board directs the Superintendent/designee to annually convey this policy to parents and guardians, including a description of the general procedure for requesting accommodations in a manner deemed appropriate by the Superintendent/designee. Each time the policy is posted, printed or published it will include a statement that the holiday list is no-nexhaustive and may not be used to deny accommodation for a student for a holiday or festival of the student's faith or religious or spiritual belief system that does not appear on the list.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. If a parent, guardian or student has any grievance with regard to implementation of this policy, the staff member about whom there are concerns should be given the opportunity to consider the issues and attempt to resolve the problems. If the complaint is not resolved at that level, proper channeling of complaint is to the principal or other immediate supervisor, the Superintendent and then the Board.

Legal References
ORC 3320.04
ORC 3321.191

Cross References
JED - Student Absences and Excuses
JEDA - Truancy
IGD - Cocurricular and Extracurricular Activities

NOTE: *House Bill 214 (2024) adds Ohio Revised Code (RC) 3320.04, requiring school districts, community schools, STEM schools and college-preparatory boarding schools to adopt a policy that reasonably accommodates the sincerely held religious beliefs and practices of students. This includes accommodations with regard to examinations and other academic requirements, as well as excused absences for what are deemed "religious expression days."*

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Klich _____
Mr. Sabulsky _____
Mrs. Mehallis _____
Mr. Acomb _____
Mrs. Schneider _____

1/27/25

EXHIBIT E-1-f

Resolution to Approve This Action Plan

ACSD Cardiac Emergency Regarding Action Plan & Response (Board Adopted)

Emergency Action Plan

The Centers for Disease Control and Prevention (CDC) defines cardiac arrest as when the heart suddenly and unexpectedly stops beating and blood stops flowing to the rest of the body. Cardiopulmonary resuscitation (CPR) and Automated External Defibrillators (AEDs) are to be used when a person is unresponsive, is not breathing, or the heartbeat stops.

In the event of an individual needing emergency assistance associated with the use of an Automated External Defibrillator (AED) the following plans will be implemented.

A. How to Use an AED:
Please note: For persons under age 8, pediatric AED pads should be used whenever possible. However, if not available, use adult pads. Do not use pediatric AED pads on adults.

During an emergency, designate someone who can direct first responders to the exact location of the unresponsive person once first responders arrive at the location.

Protocol:
If a person:

- Collapses suddenly and loses consciousness (passes out), or
- Is not breathing or is gasping for air, or
- Doesn't respond to shouting or tapping, or
- Doesn't have a pulse.

Note: A person's eyes may be open or closed

Follow these steps:
1. If the scene is safe, check for responsiveness using shout-tap-shout for no more than 10 seconds. If appearing unresponsive, check responsiveness:
Shout "Are you OK?" (use their name, if known, to get their attention).
Tap (the person's shoulder if adult or child, foot if an infant) and look for signs of rhythmic, normal breathing.
Shout (again and assess for breathing, life-threatening bleeding, or conditions)

2. If the person is unresponsive, shout for help, CALL EMS (9-1-1), and send someone to get the AED. Stay on the line with EMS (preferably on speaker phone) for instructions on CPR and AED use.
3. Begin chest compressions until the AED arrives. (If trained in CPR, provide CPR according to your training).

4. Turn on the AED and set it up according to the manufacturer's instructions. Follow the verbal instructions provided by the AED. Incorporate the AED into CPR cycles according to instructions from the AED and from any prior training.

5. Prepare AED to check heart rhythm. Follow the AED's verbal instructions to deliver one shock as advised.

6. **Continue CPR and follow AED verbal instructions until the person responds or EMS arrives and takes over care.**

Hand Placement for Infants
Using two fingers, press down in the middle of the chest about 1.5 inches.

Hand Placement for Children
Using one or two hands, press down in the middle of the chest about 2 inches.

Hand Placement for Adults
Using two hands, press down in the middle of the chest at least 2 inches.
or
Follow the instructions of the 9-1-1 dispatcher or refer to your most recent CPR training.

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Klich _____
Mr. Acomb _____
Mrs. Mehallis_____
Mrs. Schneider _____
Mr. Sabulsky _____

1/27/25

EXHIBIT E-1-g

Policy JFCK Use of Cell Phones and Electronic Communication Devices by Students

Recognizing the impact of student cell phone use on student mental health and achievement, and the distractions cell phones present within the classroom, the use of student cell phones must be as limited as possible during school hours.

The Board directs the Superintendent/designee to develop procedures governing the use of cell phones that:

1. limit student use of cell phones during the school day as much as possible.
2. reduce related distractions in the classroom as much as possible and
3. permit a student to use a cell phone or other electronic communication device for student learning to monitor or address a health concern if included in a student's individualized education program or plan, a 504 plan, or other reason deemed appropriate by the Superintendent/designee to monitor a student health concern.

Such procedures must be included in all student handbooks. Student cell phones and electronic communication devices may only be used in compliance with these procedures. Students violating district procedure or building regulations regarding use of cellphones and other electronic communications devices may have their phone or device confiscated and may be subject to disciplinary action.

The Board Reserves the right to restrict all student cell phone use during the school day.

The District assumes no liability if a student's phone or electronic communication device is broken, lost, or stolen. Notices of this policy are posted in a central location in every school building, in the student handbooks, and posted in a prominent location on the District website

Electronic Communication Devices Procedures

Aurora High School

Upon entering classrooms, students will place their cell phones in the teacher-designated storage areas where they will remain for the entirety of the class period unless the instructor grants permission for use. During class, no student shall be using or have "out" cellular phones, smart devices, or any other electronic equipment unless given permission by a staff member. Staff have the right to confiscate any electronic devices if they are out during class or causing a disruption to the learning environment at any time during school hours. Refusal to turn over a device may result in disciplinary action. The list of potential consequences will be listed in the student handbook.

Grades PK-8

Upon entering school, students will place their cell phones in their locker or bookbag where they will remain for the entirety of the school day unless the instructor or administrator grants permission for use. Any watches (i.e. Apple Watches) should be used as a watch for the day. If they are found to be used as cell phones, then they will be treated in the same manner as cellphones and the students will place their device in their locker, in their bookbag, or give it to

their teacher for safekeeping for the remainder of the day. If a student repeatedly uses the watch as a cell phone, the administration reserves the right to hold the device until parents or guardians pick it up from school. Students assume all responsibility for objects brought to school.

All communication should occur between the school and the family. Students may come to the office where the secretary or school counselors can make a call home if needed.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Acomb _____
Mrs. Klich _____

Mrs. Schneider_____

Mr. Sabulsky _____

Mrs. Mehallis _____

1/27/25

EXHIBIT E-1-h

Resolution to Approve New Policy EDEC AI

Purpose

The Board acknowledges that as technology advances, the District and its staff must be prepared to guide our learners, ensuring they can skillfully and ethically harness these unprecedented tools. Therefore, the Board is committed to ensuring all learners develop the knowledge and skills necessary to use and navigate **artificial intelligence (AI)** responsibly and effectively.

Definition of AI Tools

For purposes of this policy, **"AI Tools"** refers to any hardware or software (application, algorithm, or system) that uses AI to carry out tasks typically requiring human intelligence, including but not limited to:

- **Analysis AI** – systems focused on data analysis, predictions, or pattern recognition, such as analytics platforms or advanced data management tools.

- **Agentic AI** – systems capable of autonomous or semi-autonomous decision-making or actions, acting on behalf of users or the District.

- **Generative AI** – systems trained to produce new or unique content (text, images, audio, video, etc.) based on user prompts.

  Undeveloped AI – AI is on an exponential development trajectory, and this policy applies to various types and kinds of AI that have not been developed at the time of this publication

Approval and Usage

Each type of AI mentioned above comes with its own unique profile of potential uses and benefits, with a corresponding set of risks and negative consequences, which can be realized intentionally or not.

Notification to the Curriculum Office is required before any AI tool is introduced into District operations or classrooms. All AI tools (free or purchased) that staff or learners will use in class on a regular basis in connection with District work or assignments must be shared with the Superintendent/designee prior to such regular use.

The Superintendent/designee shall develop **clear guidelines** for staff and learners on the use of AI tools, ensuring compliance with this policy and all applicable laws.

Guiding Principles for AI Use

All staff and learners using AI tools must adhere to the following:

- AI tools must not be used in ways that conflict with District policies, procedures, or state/federal law.

- AI use must align with expectations for staff and student behavior, including prohibitions against discrimination, harassment, hazing, or bullying.
- Confidential or sensitive staff and student data must **never** be disclosed to AI tools.
- AI-generated content must **not** be submitted or represented as one's own original work.
- Users must disclose AI use when it is part of an assignment or project.
- Individuals remain responsible for the outputs and any consequences resulting from AI usage.
- All AI tools require **proper vetting** and approval prior to recommendation or assignment for staff or student use.
- Staff and learners may be held accountable for **reasonably foreseeable** negative outcomes resulting from AI tool usage or misapplication.

Reporting Concerns or Misuse
Staff and learners who have concerns about AI safety or effectiveness, or who suspect misuse of AI in violation of District policies or laws, are obligated to promptly notify the Superintendent/designee.

Data Privacy & Management
The District shall protect confidential and sensitive information in accordance with all applicable data privacy requirements.

Any AI tool usage must comply with District-approved procedures ensuring staff and student information remains secure.

Ongoing Review The District will **periodically review** AI use and recommend policy updates to the Board to address safety, privacy, evolving staff/student needs, and changes in state/federal law.

Professional Development
The District will provide professional development to staff on the requirements of this policy, other District policies and procedures regarding data privacy and management, and review acceptable uses of AI and AI prohibitions with students.

Each individual teacher practicing within Aurora City Schools has a personal responsibility to develop their awareness and skill in the use of AI, each according to their own needs, roles, and professional curiosity and responsibility.

Each PLC Team is obligated to serve in a high-functioning capacity, carrying out knowledge-sharing practices that build awareness and skill with each individual operating within that Team.

Staff and students may be disciplined for the use of AI and AI tools inconsistent with District policies and procedures.

Policy Scope
This policy establishes overarching goals and guidelines for all aspects of AI, including **analysis AI, agentic AI, generative AI, and undeveloped AI.**

This policy does **not in any way** address or limit the everyday use of widely accepted AI-driven features (e.g., predictive text, spell check, search engine algorithms).

The District may consult resources such as the Innovate Ohio AI toolkit for additional guidance but is more likely to facilitate its own unique direction through strategic development sourced through internal expertise.

Note: This document is intended to provide high-level policy direction. Further District-level procedures may be developed to ensure consistent, safe, and effective implementation of AI tools.

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. Mehallis _____
Mr. Acomb _____
Mrs. Schneider_____
Mrs. Klich _____
Mr. Sabulsky _____

1/27/25